

S E C R E T



DDA 84-0046/51
28 December 1984

MEMORANDUM FOR: Acting Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 28 December 1984

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1. Progress reports on tasks assigned by the DCI/DDCI:

None.

2. Items/events of interest:

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c. The initial phase of the office fitup/layout of the new building project has been completed. The design team from Smith, Hinchman, and Grylls will return 7 January 1985 to begin the second phase.

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d. During this reporting period, 40 foreign gifts were verified and packaged for shipment. These items will be sent to GSA. The estimated cost of these gifts was [redacted] and great care had to be taken in packing. Some of these items included carved ivory tusks, silver-over-brass, a seven-piece beverage set, bronze sculptures, a repousse silver vase, etc. Over 80 man-hours were used by Office of Logistics personnel [redacted] to complete this task.

e. The Director of Personnel called Ambassador Roy Atherton, Director General of the Foreign Service at the Department of State, on 21 December to check on what the Foreign Service is doing officially in the retirement arena. It had been suggested that the Foreign Service take the lead for overseas agencies in seeking exemption from any general federal retirement change. Ambassador Atherton said that the Department of State was working with its committees and recently had a session with their house committee in which retirement was a major issue. The chairman and the staffers seemed sympathetic. Ambassador Atherton was cooperative and very willing to work closely with the Agency concerning the retirement issues that will face both agencies in 1985.

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Office of Personnel representatives met with Mr. William Bacchus of the State Department to inquire as to where the Department is heading on the "supplemental" retirement issue. In essence, many of their concerns parallel ours with respect to desires to protect early retirement features and maintaining adequate annuity levels to sustain such early retirements. Their dialogue with contacts in the Administration has not produced any information as to what proposals might be forthcoming from the OPM or OMB. They do intend to pursue the issues with their oversight committees and see advantages in basing their requirements on national security issues. Mr. Bacchus expressed a desire and willingness to work with the Agency on this issue if that were perceived as an effective mechanism for achieving mutual goals.

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g. The 18th week of the Field Tradecraft Course (FTC) 1-85 consisted of final evaluations for all [redacted] students, Deputy Directors Night on 19 December, and the graduation dinner on the evening of 20 December. The following attended the Deputy Directors Night: DDA, ADDO, DDI, DDS&T. The DDO was the graduation speaker. He discussed the prospective careers of the students and items of intelligence interest. Also in attendance from Headquarters were: Chief, Career Management Staff/DO; the Senior Training Officer/DO; Chief, [redacted] OTE, and a DO representative in the [redacted] OTE.

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3. Significant activities anticipated during the coming week:

None.

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Harry E. Fitzwater

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